



WESTWOOD HIGH SCHOOL
601 Rohan Avenue - Gillette 82716
(307) 682-9809
“SCHOOL OF CHOICE”

1. Regular class attendance is one of the most important aspects of a student’s educational program. Absence from school may result in a loss of experiences which cannot be replaced by make-up.
2. After the **fifth** absence in a class, **excused or unexcused**, the student will be dropped from that class and given a failing grade. Students will be permitted **5** absences for each class they take. On the **6th** absence, the student will be suspended for the rest of that class and /or all classes for that quarter. No credit will be given and a failing grade will be awarded.
3. Exceptions: Medically documented absences, court documented appearances and documented funerals of close relatives will not be counted as part of the five absences.
4. Carnegie Unit credit is awarded based upon time in class. If a student is absent from 13 class session (1/3 of the total sessions) in any individual class during a quarter, they will not be granted credit and a failing grade will be awarded. This includes absences from the classroom for **any** reason. The only exception is if the student is on homebound instruction.
5. Students failing three or more classes during any quarter will be dismissed for the following quarter due to lack of academic progress. Subsequently the student will have to reapply and be accepted to return to Westwood.
6. Cell phones are to be off during all classes. Teachers require students to place cell phones in a box as they enter class and pick them up at the end of class. Failure to comply with this teacher requirement will be construed as being “uncooperative” and will result in a discipline referral.
7. For other violations that will result in suspension please refer to the student handbook at <http://wwood.ccsd.k12.wy.us>.
8. Westwood has **CLOSED CAMPUS** for lunch. All students must stay at school during lunch.
9. Students will be enrolled in Westwood High School upon successful completion of the first day of classes.

Student: Print Your Name

Student Signature

Date

Parent Signature

Date